

# EXHIBIT TRANSPORT SERVICE GUIDE

## **Exhibit Delivery**

Exhibits/cargo must arrive at the Venetian Macao Cotai Expo on **May 27, 2026**, and be handed over to the official logistics coordination service provider for transportation to the exhibition booth. Exhibitors must have personnel at their booth to receive the goods (please refer to Exhibit Freight Service Application). The organizer will not be responsible for any damage or loss caused by the exhibitor's negligence in supervising the goods/exhibits. Exhibitors are responsible for directly arranging the transportation of their exhibits, booth decorations, or small furniture to the exhibition venue. Exhibitors are not allowed to use their own trolleys for transporting goods, and all vehicles must use the designated loading and unloading area.

All large and heavy exhibits must be applied to the logistics coordinator in advance and cannot be transported without authorization. The use of unauthorized heavy-duty equipment, such as cranes or rail systems, is strictly prohibited. All escalators and passenger elevators in the exhibition hall cannot be used to carry goods, and goods or exhibits cannot be used to enter and exit the main entrance of the exhibition venue.

## **Move In & Out**

The official freight forwarder is responsible for on-site transport arrangements. Light exhibits can be hand-carried to the booth, but heavy exhibits must be transported to the booth by the official freight forwarder. Moving exhibits in or out of the exhibition venue is not permitted during the opening hours of the exhibition.

If exhibitors wish to remove any item, they will need a Goods Removal Pass, issued by the organizer. Security guards will collect the pass when exhibits are to be moved out.

## Form 14: Exhibit Transport Service Application Form

*Nam Kwong Logistics Co., Ltd. and VPS Global Logistics Services LTD. are the designated transportation agents for this exhibition, responsible for services including exhibit transportation, empty container storage, loading and unloading, and other related arrangements from the “collection point pick-up” to the “exhibition site booth” and return. If your company requires exhibit transportation or related services, please contact the transportation companies directly. To ensure your exhibits are delivered safely and on time to your booth, please read this transportation guide carefully.*

### **Transportation Guide:**

#### A. Transport Time Arrangement and Goods Collection Points

Location	Collection Point	Address	Collection Time	Deadline
Zhuhai (NKL)	Nam Kwong Logistics Transport Fleet	Zhuhai Fucheng Science and Technology Co., Ltd., Xianggonglu Road, Hongwan Industrial Zone, Xiangzhou District, Zhuhai, Guangdong Province, China	17–19 May 2026	17:00, 19 May 2026
Zhuhai (VPS)	Kailida Warehouse, Comprehensive Logistics Warehouse, Zhuhai Xi Yu Terminal	Xiangzhou District, Zhuhai City, Guangdong Province, China	17–19 May 2026	17:00, 19 May 2026
Hong Kong	Designated Hong Kong Docks	(Provided by logistics provider)	17–19 May 2026	As arranged

#### B. Hong Kong Transportation Service Scope

##### **Logistics services include:**

- Loading exhibits at Hong Kong docks
- Transportation between Hong Kong and Macao
- Macao customs clearance
- Delivery from Macao dock to the exhibition booth
- Return shipment to the designated Hong Kong docks

##### A. Customs Clearance (Zhuhai and Macao)

Deadline for Exhibit List Submission:

→ **By 17:00, 9 May 2026** [See attached form]

Exhibit Type	Requirement
Return Exhibits	ATA Carnet not required. Temporary entry/exit customs clearance handled by Nam Kwong Logistics.
Non-Return Exhibits	May be exported as general trade. Exhibitors must apply for required permits or customs documents locally and provide them to Nam Kwong Logistics.

B. Delivery to booths [excluding placement service]:

Item	Details
Delivery Dates	26–27 May 2026
Includes Placement Service	No
Special Arrangements	If early installation or testing is required, inform the organizer when submitting the Exhibit List.

C. Contact Information

Nam Kwong Logistics Co., Ltd.		
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Name: Mr Lai (Jerry) Tel: (+853) 2835 5663 (Ext: 271) Fax: (+853) 2835 5633 Email: <a href="mailto:F&amp;E@vps-logistics.com">F&amp;E@vps-logistics.com</a> WeChat / WhatsApp: (+853) 6299 0901		

### **Exhibits Transport Charge Standard:**

Exhibit transportation costs between Zhuhai and Macao will be charged to exhibitors after verification by the Logistics companies. The following are reference lump-sum prices for transportation services (applicable when exhibits and documents are delivered or provided within the specified time).

#### **(1): Exhibits Without Return**

**Charge Rate:** Zhuhai Goods Collection Points → Exhibition Hall in Macao (One Way)

<b>Logistics Company</b>	<b>Rate</b>
NKL	CNY 700 / cubic metre / one way
SPV	CNY 500 / cubic metre / one way

**Note:** Special exhibits (such as alcohol, food, etc.) require exhibitors to provide customs clearance documents.

#### **(2): Return Exhibits**

**Charge Rate:** Zhuhai Goods Collection Points ↔ Exhibition Hall in Macao (Round Trip)

<b>Logistics Company</b>	<b>Rate</b>
NKL	CNY 1,300 / cubic metre / round trip
SPV	CNY 1,100 / cubic metre / round trip

#### **(3): Minimum Charge Policy – Applies to Items (1) and (2)**

<b>Logistics Company</b>	<b>Minimum Charge Rule</b>
NKL	Minimum 1 cubic metre. Volumes less than 1 m <sup>3</sup> will be charged as 1 m <sup>3</sup> .
SPV	Minimum 3 cubic metres. Volumes less than 3 m <sup>3</sup> will be charged as 3 m <sup>3</sup> .

#### **(4): Insurance**

- Property Insurance and Transport Insurance are charged at 0.4% of the value of the exhibits.
- Transport charges do not include insurance, and any risks incurred during transportation shall be borne by exhibitors.
- To avoid losses due to accidents, exhibitors are strongly advised to purchase full insurance for their exhibits, including:
  - A. Transport insurance
  - B. Exhibition-period insurance
  - C. Liability accident insurance

#### **(5): Additional Service Charges**

- Other service charges will be quoted separately according to actual exhibitor needs, including but not limited to:
  - A. Exhibit transportation between Hong Kong and Macao
  - B. Unpacking exhibits at booths
  - C. Forklift rental
  - D. Booth construction

#### **Shipping Marks:**

##### **(1): Importance of shipping marks**

Shipping Marks are the most important labels used to identify each exhibit. Each piece of goods must have clear, accurate, and non-detachable shipping marks painted or labelled on its outer packaging. The transport agent will not be responsible for delays caused by unclear or missing shipping marks.

##### **(2): Placement requirement**

Shipping marks must be properly painted or labelled on at least three sides of each package and must include all required information.

##### **(3): Heavy Wooden Box Marking Requirement**

To ensure exhibit safety, medium and large wooden boxes weighing more than 500 kg must display handling marks, such as:

- A. Lifting point signs
- B. Centre of gravity signs

#### **(4): Shipping Marks Example**

<b>Expo Name:</b>	<b>BEYOND Expo 2026 Macao</b>
<b>Exhibitor:</b>	_____
<b>Exhibition Hall/Booth No.:</b>	_____
<b>Package No.:</b>	_____ <b>OF</b> _____
<b>GrossWeight:</b>	_____ <b>KGs</b>
<b>Net Weight:</b>	_____ <b>KGs</b>
<b>Size:</b>	<b>Length * Width * Height (CM)</b>

#### **(5): Packaging Guidelines:**

- To ensure the safety of the exhibits, the package must be well-packed with waterproof and rainproof materials in case of multiple transportation, loading & unloading processes.
- If there is any wood packaging, regenerated wood (formed by high-temperature pressing) or IPPC-marked wood is required as the packaging material, and the packaging is with screws (please avoid using nails). It is strictly forbidden to use wood packaging that has been worm-eaten or decayed. Straw, waste newspapers, etc., are not allowed to be used as packing liners in the packing box.
- For small items, please use a sturdy carton that can bear long-distance transportation and a repeatable loading & unloading process.
- A visible sign is required on fragile items. Please specify the placement direction with the upward mark ( ↑ ) on the front of the packaging if the exhibits cannot be turned upside down. Please note that fragile items such as vases, glass, ceramics, etc., cannot be unpacked to confirm their conditions by the carrier during the transport process. Therefore, exhibitors must bear the corresponding risk of exhibits breaking down.

- It is forbidden to carry dangerous goods, textiles, alcohol, tobacco, and food in the packaging of exhibits.
- Exhibits weighing more than 500 kg must indicate the gravitational centre and lifting point on the outer packaging and provide the drawings of the machine's lifting point.
- Machine surfaces and other places that are prone to rust should be coated with anti-rust oil in advance.
- Please drain the liquid inside the machine to prevent it from rusting if the machine has been tuned beforehand.
- Please provide the lists of returned and non-returned exhibits separately if an exhibitor has both types of exhibits at the same time. Please pack returned and non- returned exhibits separately (Mix-packaging is forbidden).

**(6): Additional Note:**

- To avoid exhibits being detained by customs, it is not encouraged to bring exhibits.
- Regarding the customs clearance and exhibit collection process, exhibitors are requested to strictly abide by all-time points. Exhibitors need to settle the problems by themselves if overdue.
- To avoid unnecessary losses during customs inspection, please fill in the information provided in the List of Exhibits truthfully and completely, especially the brands and model information. The information (exhibit content and quantity) on the list must be consistent with actual exhibits.

*Note: The above information is for reference only. Please contact the Logistics Company for more information.*

# Transportation Form

BEYOND Expo Macao													
The List of Exhibits													
Exhibitor		Contact		Phone Number		Booth Number							
Exhibitor		Contact		Phone Number									
No.	Photo	Name of the Goods	Brand Specification and Model	Qty	Net Weight	Gross Weight	Size MM (L*W*H)	Number of Cases	Volume CBM	Amount	Origin	Note 1 (Material)	Note 2 (Return: A, Not return: B)